

# 2010 Scholastic Writing Awards Contest

## Checklist for Individual Submissions

### Registration Process

To register online, link to (<http://www.artandwriting.org/registration>).

Have the following information ready:

- Date of Birth
- Student Email
- Student Name
- Teacher Name
- School Name
- School Address
- Student Address
- Grade
- Home Telephone

Make sure to print out submission forms for each piece of writing you'll be mailing to the address you'll find in the next section. Plan to make multiple copies of the submission forms.

### Submission Process

- Enclose 2 copies—flat, not folded—of each piece of writing you submit.
- Staple 2 copies of the online registration/submission form to the front of each copy of the writing you submit. Do NOT cut the registration/submission forms.
- Only students 12 years old and younger can use the paper registration form provided by the Alliance of Young Artists and Writers.
- Make sure your submissions meet the length limits for the category in which you are entering them.
- Follow the formatting guidelines. You can download them at ([http://californiawrites.org/Students/students\\_wa\\_formatting.html](http://californiawrites.org/Students/students_wa_formatting.html)).
- Include your check for your fees made payable California Writes! Make sure your check covers the fees for either the early or final deadline.
- Early submission deadline—December 18, 2009 (\$5 per individual submission and \$20 for portfolios).
- Final submission deadline—January 8, 2010 (\$10 per individual entry and \$30 for portfolios).

### Mail in

Be sure that your submissions arrive at the following address on or before the early or final deadline and that the check covers the fees for the right deadline. Use a 9"x12" manila envelope (or similar) for mailing.

California Scholastic Writing Awards Contest  
California Writing Project  
2195 Hearst/Suite 101  
University of California Berkeley, CA 94720-1040